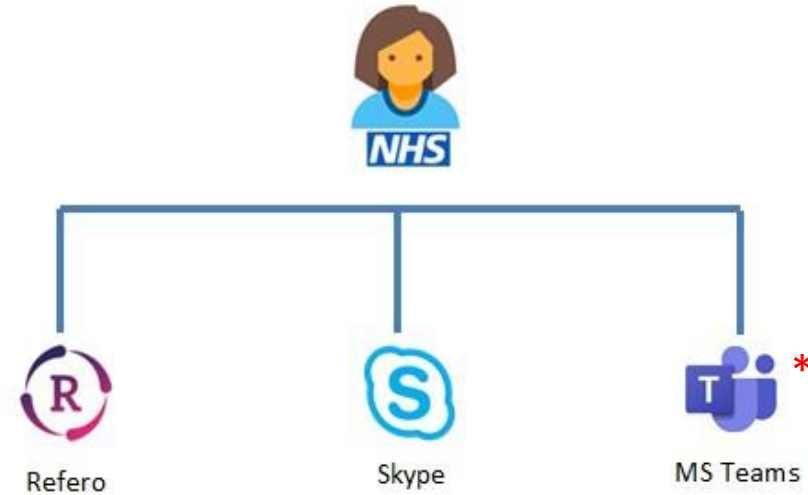


# What Video Conference Technology Should I Use?



Clinical conference with a patient	✓	✗	✗
Small/Medium conference with colleagues or with my team	✗	✓	✓
Small/Medium conference that will include one or two external guests	✗	✓	✓
Large Scale Conference (20 plus participants)	✗	✗	✓
Small/Medium/large conference involving members of the public	✗	✗	✓
Large scale events –to max 300 participants	✗	✗	✓

\* Microsoft Teams is the standard video call/conferencing software to be used by all staff. Skype is only to be used in the event of other parties to the call need to use this technology. The Trust does not support Skype technology.