

## Forwarding your desk phone to your mobile/home phone for remote working

### Cisco 7911



1. Using the buttons highlighted press the button below CFwdAll
2. Enter 9 then the full telephone number you would like your calls to be forwarded to.
3. Once the number is entered the phones display will indicate all calls are being forwarded
4. To Cancel Forwarding press the CFwdAll button again

### Cisco 7821



1. Using the buttons highlighted press the button below Fwd All
2. Enter 9 then the full telephone number you would like your calls to be forwarded to.
3. Once the number is entered the phones display will indicate all calls are being forwarded
4. To Cancel Forwarding press the Fwd Off button

**Please contact the I.T. Service desk if you require any assistance**

I.T. Service Desk

St Helens & Knowsley Health Informatics Service

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