



WE ARE COVID SECURE

We confirm we have complied with the government’s guidance on managing the risk of COVID-19

Five steps to safer working together

- We have carried out a **Covid-19 risk assessment** and shared the results with the people who work here
- We have **cleaning, handwashing and hygiene procedures** in line with guidance
 - We have taken all reasonable steps to **help people work from home**
 - We have taken all reasonable steps to **maintain a 2m distance** in the workplace
- Where people cannot be 2m distance apart, we have done everything practical to **manage transmission risk**

Department:

Date:

Signed by:.....

Designation: